



CITY OF RED BLUFF

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City Council Minutes

Tuesday, November 20, 2018
6:00 p.m. Regular Meeting
Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

Attendee Name	Title	Status	Arrived
Clay Parker	Council Member	Present	6:00 PM
Robert Schmid	Council Member	Present	6:00 PM
Amanda Jenkins	Council Member	Present	6:00 PM
Daniele Eyestone	Mayor	Present	6:00 PM
Gary Jones	Mayor Pro Tem	Present	6:00 PM

STAFF PRESENT

Richard Crabtree, City Manager / Attorney
Kyle Sanders, Police Chief
Ray Barber, Fire Chief
Sandy Ryan, Finance Director
Robin Kampmann, Public Works Director
Marie Jensen, Public Works Admin Tech
Anita Rice, Deputy City Clerk
Donna Gordy, Treasurer
Mark Moyer, Fire Captain
Trevor Babajan, Firefighter
Justin Kingsley, Engineer
Jake Miile, Reserve Firefighter
Karen Shaffer, Community Center and Parks & Rec Supervisor

PLEDGE OF ALLEGIANCE

Mayor Eyestone requested Mayor Pro Tem Gary Jones to lead the assembly in the Pledge of Allegiance.

REPORTABLE CLOSED SESSION ITEM(S); None

Mayor Eyestone reported there were no closed session items to report from the prior meeting.

CITIZEN COMMENT

Pastor Scott Camp led the assembly in prayer.

Scott Ross discussed an issue with a certain food truck vendor that has been parking on Main Street and in front of his wife's business. He asked to place the matter on the agenda.

Rick Crabtree, City Manager, reported that staff has looked into this recently and is aware of the situation.

Councilmember Schmid asked and received confirmation that the City has dealt with food trucks a couple of years ago.

Mayor Eyestone suggested that Mr. Crabtree and Chief Sanders work together to solve the issue.

Councilmember Parker stated that this situation can be handled with Chief Sanders. There is no need to place the matter on an agenda.

Mr. Crabtree stated he wanted to recognize some of Red Bluff's Hero's that just returned from Paradise Fire.

Mayor Eyestone invited Fire Captain Mark Moyer and his crew to the podium microphone.

Captain Moyer introduced Firefighter Trevor Babajan, Engineer Justin Kingsley and Reserve Firefighter Jake Miile.

Robert Moore, Airport Commissioner, reported from the last Airport Commission meeting. The Commissioners unanimously agreed they were against the homeless shelter on Vista Way due to security reasons.

Ms. Boas stated that there has been no problems from the current homeless facility near the airport.

Gary Walker, owner of Cardan Aircraft Services on Vista Way stated there is an ongoing security problem and Chief Sanders is aware of the problems they have been having at the airport. Expanding the homeless shelter would cause a safety issue. He asked that Council consider moving the location to a more suitable place.

Kathy Nelson passed out information regarding the high school students who have received tickets for illegal parking in the alleys near the high school. She stated there is a need for signs that there is no parking where there is no parking.

Chief Sanders reported that he conducted a search of alley way tickets and his search revealed that only three tickets near the high school were issued in the last year.

Mike Gunsauls, co-owner of PJ Helicopter, stated that they were the first company to purchase land in the industrial park in 1972. The City was adamant that there should be no overnight sleeping in the industrial park and he would hope that the City would maintain that perspective. We house 3 helicopters that are valued at \$8 million a piece; there are better places for a homeless shelter.

Tom Tooler, hangar owner, stated his hanger backs up where the shelter is. His hangar has been broken into and he lost four to five thousand dollars in tools and an airplane log book which decreases the value of the plane. The Police Department hangar was broken into too. There are too many valuable objects for a homeless shelter to be built near by.

Mayor Eyestone reminded the assembly speakers to take this to the Board of Supervisors too as it is a County project and County property.

Citizen Comment Notations

RESULT: NO ACTION NEEDED

PROCLAMATIONS/PRESENTATIONS; None

CONSENT AGENDA / MINUTES

- 1. City Council - Regular Meeting - Oct 16, 2018 6:00 PM**
- 2. Approval of Warrant List October 2018**

Councilmember Parker reported that he met with staff regarding an error on the Hunt and Son's invoices; the fuel bill's descriptions were wrong.

Sandy Ryan, Finance Director, stated the Hunt & Sons line item was fixed.

Councilmember Parker stated there were additional line items throughout the report.

Ms. Ryan stated she would review and correct the report.

ITEMS PULLED FROM CONSENT

- 3. Open Market Purchases of \$1,000 or More & Contract Awards - October 2018**

Councilmember Schmid requested and received confirmation from Public Works Director, Robin Kampmann, that the new Scada system is close to completion.

Councilmember Schmid stated that other than the cost of the quarterly worker's compensation, the report looks good.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Schmid, Council Member
SECONDER:	Amanda Jenkins, Council Member
AYES:	Parker, Schmid, Jenkins, Eyestone, Jones

REGULAR AGENDA

4. CDBG Public Hearing & Recommendation

Sandy Ryan, Finance Director, announced that the Department of Housing and Community Development announced the availability of approximately \$28,000,000 in Federal Community Development Block Grant (CDBG) funding. Up to \$3,000,000 may be awarded to the City of Red Bluff.

Ms. Ryan outlined three projects that were being considered: a new fire station; water/sewer infrastructure, and park projects. She informed Council that staff came to the conclusion that the most competitive City project for council consideration is a Fire Station located on the South West corner of Vista Way and South Jackson Street. The project would be deemed competitive based on the location of the facility.

Ms. Ryan explained that selected projects must meet one or more of the three criteria: benefit to low and moderate income persons; prevention or elimination of slums and blight; or meeting an urgent community need which pose an immediate threat to the health and welfare of the community.

Ms. Ryan asked Fire Chief Ray Barber to display a PowerPoint presentation depicting the location of the proposed fire station. Chief Barber reported that the response time to fires south of the City is too long and fighting fires and saving lives is dependant upon how quick the arrival time is. He explained that the City's insurance rates are also based on response time. A fire station at the south end of town would speed up response times in that area and lower insurance rates.

Lorie Adams, Adams Ashby representative, informed Council that the City has been very successful in obtaining funding in the past. She stated that this year, up to \$3,000,000 is available and explained the national objectives that the City would have to meet.

Councilmember Schmid asked if the City would incur obligations to match any of the funding.

Ms. Adams responded that the cost of future maintenance and grant management would be necessary.

Councilmember Schmid, asked what the repercussions of default would be.

Ms. Adams explained that if the Federal requirements are not followed, there potentially would be no reimbursement. She went on to say that the fire station project is a highly

needed public safety project and the ISO rating would improve significantly. The monetary gain to people near by would be beneficial.

Mayor Eyestone opened up the public hearing at 6:44 p.m.

Val Lucero, Director for Health and Human Services, thanked City staff for adding the Vista Way project to their CDBG consideration and for participating in the County's homeless plan. Ms. Lucero stated that since the County is up for funding too, they are withdrawing their request to join the City in requesting funding for the homeless shelter. They will back in January with a Resolution requesting support from the City.

Mike Gunsauls, PJ Helicopter, reported that the industrial park wasn't intended to be a bed and breakfast for the homeless and it should not be a consideration. Future growth would be impacted if the homeless shelter is approved; people have invested their lives in the airport industrial park.

Rick Crabtree, City Manager, reminded the assembly that this agenda item is about applying for grant money and although there was some discussion about the homeless shelter, the county has withdrawn their request to use the City's CDBG funding.

Wanda Schuler, Airport Commission Chairperson, stated that she was against implementing a homeless shelter. It's just the wrong place. It is too risky; and she will be speaking to the County Supervisors.

Mr. Crabtree stated that the homeless shelter is not an issue for this agenda item.

Ms. Schuler stated the proposal for homeless shelter is still alive though.

Mr. Crabtree explained that the homeless shelter is not a City project.

Ms. Schuler said the address was not initially disclosed and she would like to see these types of issues made more transparent.

Mr. Crabtree reiterated that tonight is about whether the county is applying for CDBG funding through the City and to select a project.

Mr. Gunsauls asked for confirmation that the City has nothing to do with the homeless shelter.

Mr. Crabtree informed Mr. Gunsauls that property is owned by the county, not the City.

Irwin Fust, pilot and airport hangar owner, encouraged the City Council to accept the fire station project.

Mayor Eyestone asked for additional comments and hearing none, closed the public hearing at 6:52 p.m.

Councilmember Schmid stated that the only thing that makes sense is the fire station, would \$3,000,000 be enough?

Ms Adams stated \$3,000,000 budget would be adequate.

Councilmember Schmid stated he agreed with Mr. Fust. It's a good location for a fire station. It is needed and if we qualify, it would be a good use of taxpayers money.

Mayor Pro Tem Jones agreed that a fire station is needed, important, and meets the criteria.

RESULT: NO ACTION NEEDED

5. Amended Hourly Pay for Parks & Rec, Pool and Community Center

Rick Crabtree, City Manager, introduced Resolution No. 27-2018 that will amend the hourly pay schedule for Parks and Recreation, the Pool, and the Community Center employees not covered by a bargaining unit. Resolution No 27-2018 will rescind the prior Resolution No. 33-2016 adopted December 20, 2016.

Mr. Crabtree explained that state minimum wage increases have rendered Resolution 33-2016 obsolete. A new resolution is required to update compensation for the part time employees within the Parks and Recreation Department, the Pool, and the Community Center. These employees are not covered by a bargaining unit.

Councilmember Schmid questioned how staff decided upon the basketball officials pay rate.

Karen Shaffer, Parks and Recreation / Community Center Supervisor, explained that middle school referees get paid thirty dollars for basketball games and we only pay twenty so it is difficult to hire officials at such a lesser pay rate.

Mayor Eyestone explained that the City does not pay for the wages because the registration fees offsets the cost.

Ms. Shaffer explained that teams will pay \$200 in registration fees and play with only one referee because of the difficulty to recruit referees due to low pay.

Mayor Pro Tem Jones stated that when he played in the leagues, they would go through referees. My question is, if the pay starts at sixteen dollars per hour and goes up to thirty, when are they bumped up to the next pay level? Is it a fixed scale?

Ms. Shaffer explained that she would normally start them out at sixteen dollars per hour and the next year bump them up to eighteen or twenty depending on satisfaction and experience; it is not a fixed scale.

Councilmember Schmid asked if all of the costs are funded by team registration fees.

Mayor Eyestone confirmed that a chunk of it is funded by registration fees.

Sandy Ryan, Finance Director, explained that fees cover umpires, trophies and shirts but not the salaries of the recreation employees.

Ms. Shaffer reported that last year's basketball referee, shirts, and score keepers were under eight hundred dollars.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clay Parker, Council Member
SECONDER:	Amanda Jenkins, Council Member
AYES:	Parker, Schmid, Jenkins, Eyestone, Jones

6. Reserve Firefighter Hourly Pay Schedule

Fire Chief Ray Barber introduced Resolution 28-2018, approving the proposed hourly pay schedule for the Reserve Firefighters and Engineers not covered by the bargaining unit, effective December 29, 2018. The proposed hourly wage changes reflect the increase in the minimum wage from \$11/hour to \$12/hour effective January 1, 2019. The current pay schedule does not reflect the coming Minimum Wage changes. The proposed Resolution will increase each step by \$1.00 per hour over the current pay schedule.

Chief Barber explained that this resolution will keep the reserve firefighters and engineers in line with wage increases and it was budgeted last spring. Each level was increased by one dollar so the entry level pay isn't more than level two.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Clay Parker, Council Member
SECONDER:	Amanda Jenkins, Council Member
AYES:	Clay Parker, Amanda Jenkins, Daniele Eyestone, Gary Jones
NAYS:	Robert Schmid

7. Supplemental Appropriation for Engineering and Traffic Survey

Police Chief Kyle Sanders requested a supplemental appropriation of \$8,063.58 to account: 11-33-340-100 (Professional & Contract Services) to hire Willdan to conduct a new 7-year engineering and traffic survey at the cost of \$15,980.00.

A valid and current engineering and traffic speed survey is necessary for the Police Department to conduct speed enforcement utilizing radar or lidar speed calculation equipment. The last survey was conducted in 2011 and was approved by the City Council through adoption of Ordinance 1019 on January 3, 2012. These surveys have a 7-year limitation as set forth in the California Vehicle Code.

The City has two options for updating the current engineering and traffic survey as follows:

- 1) A new survey can be performed to comply with the 7-year limitation and would be valid for an additional 7-years. The cost for a new 7-year survey is \$470.00 per each of the 34 surveyed segments for a total cost of \$15,980.00.
- 2) Alternatively, the current survey can be extended for an additional 3 years if a traffic engineer certifies that no changes in roadway or traffic conditions have occurred. The cost to extend the current survey for an additional 3 years is \$250.00 per each of the 34 surveyed segments for a total cost of \$8,500.00.

Chief Sanders recommended a new 7-year survey because it is more cost effective. A total of \$7,916.42 of Supplemental Law Enforcement Service Funds is already allocated for this project.

Councilmember Schmid asked if the survey is needed to change speed limits.

Chief Sanders reported the surveys are needed to enforce speed limits.

Mayor Eyestone recalled that Aloha Street went from 25 mph to 30 mph after the last survey.

Councilmember Parker stated that the speed limits could go up 10 to 15 mph.

Councilmember Schmid asked Finance Director Sandy Ryan how the budget is holding up.

Ms. Ryan reported that the general fund balance is projected to be at \$1.3 million and the sales tax is going up with the influx of people moving to Red Bluff due to the Camp Fire.

Mayor Eyestone asked if Chief Sanders would bring the survey back to Council for review.

Chief Sanders responded that he would submit the survey for Council adoption once it is completed.

Mayor Eyestone stated that previous actions need to be attached to the agenda reports for comparison.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clay Parker, Council Member
SECONDER:	Amanda Jenkins, Council Member
AYES:	Parker, Schmid, Jenkins, Eyestone, Jones

8. Cancellation of the January 1, 2019 City Council Meeting

Rick Crabtree, City Manager, recommended that the Council consider canceling the January 1, 2019 City Council meeting due to it landing on a Holiday. The 2019 New Year's Day holiday falls on Tuesday, January 1st which, is a City recognized holiday. City Hall will be closed half of the day on December 31st and all day on New Year's Day.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Jones, Mayor Pro Tem
SECONDER:	Amanda Jenkins, Council Member
AYES:	Parker, Schmid, Jenkins, Eyestone, Jones

STAFF ITEMS

Rick Crabtree, City Manager, welcomed back the Captain Moyer and his crew again and expressed appreciation.

Councilmember Parker reported that the Police Department had staff working at the Camp Fire too.

Councilmember Schmid asked if there were other agencies patrolling the burned areas.

Police Chief Sanders confirmed that the National Guard was patrolling as well and most of the time it was boring but necessary as there were some looters arrested.

Sandy Ryan, Finance Director, brought awareness to the assembly that Paradise is one of the joint cities in the Northern California Cities Self Insurance Fund (NCCSIF). The financial impact of the fire could be huge. Paradise might not be able to pay their premiums and the other cities in the group might have to help out. If someone quits and needs vacation and comp paid out, and there is no money in the contingency funding, it could have a big financial impact too.

Chief Sanders, reported that it was the sixteenth anniversary of Officer David Mobilio's death and there was an event held to honor him. He reported that PD will be cleaning up the homeless encampment at Reeds Creek soon.

Fire Chief Ray Barber announced that the rest of the Fire Crew should be back tomorrow.

Staff Item Report Notations

RESULT: NO ACTION NEEDED

COMMITTEE REPORTS/COUNCIL COMMENTS

- Local Agency Formation Commission (LAFCO)
Councilmember Parker reported that LAFCO met on November 14, 2018. They approved the budget and raised fees by 110 percent and he stated that this would be his last LAFCO meeting.
- Tehama County Transportation Commission
Councilmember Parker reported there was no meeting.
- Downtown Red Bluff Business Association
Mayor Eyestone reported there would be a meeting on November 21, 2018.
- Community Action Agency
Mayor Pro Tem Jones reported there was no meeting.
- Executive Committee - Tehama County Solid Waste Management Agency
Councilmember Jenkins reported there would be a meeting on December 6, 2018.
- Tehama County Solid Waste Management Agency (JPA II)
Councilmember Jenkins reported there was no meeting.
- Chamber of Commerce
November 20, 2018

Mayor Eyestone reported the next meeting would be on November 27, 2018.

➤ Ground Water Commission

Councilmember Parker reported the next meeting would be on December 12, 2018 at 12:30 p.m.

➤ Tehama County Continuum of Care Executive Council

Councilmember Jenkins reported the meeting was cancelled.

Committee Reports Staff Notations

RESULT: NO ACTION NEEDED

RECESS TO CLOSED SESSION; No closed session items are scheduled.

ADDITIONAL COUNCIL COMMENTS

Mayor Eyestone added that the Community Center Commission had their quarterly meeting and discussed the Center re-roofing project, parking lot re-striping, a community kitchen and some clear rental practices for staff to follow.

Councilmember Schmid asked where staff is at on the road surveying and will it start by spring.

Robin Kampmann, Public Works Director, confirmed the surveying contract should be out to bid before spring and it is planned to complete the high school area in the spring as well.

Councilmember Jenkins announced there would be a Turkey Trot Race on Saturday and the money would go to the Red Bluff Soccer League. The State Theatre is showing the Polar Express at 2:00 p.m. on Saturday as well.

Additional Council Actions Notations

RESULT: NO ACTION NEEDED

ADJOURNMENT

Mayor Eyestone adjourned the meeting 7:33 p.m.

Daniele Eyestone, Mayor

ATTEST:

Anita Rice, Deputy City Clerk