



CITY OF RED BLUFF

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Date of Meeting: Tuesday, September 18, 2018

Time of Meeting: 6:00 p.m. Regular Meeting

Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

The City of Red Bluff welcomes you to their meetings, which are regularly scheduled for the first and third Tuesdays of each month. Your participation and interest are encouraged and appreciated. Meeting notices are available in appropriate alternative formats, upon request of a person with a disability. If accommodations are needed for individuals with disabilities, please contact the Deputy City Clerk's office 72 hours prior to the day of the meeting.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any City Councilmember, staff member or interested person may request that an item be removed from the Consent Agenda and those items are usually considered following approval of the remaining Consent Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

The deadline for items to be placed on the City's agenda is 5:00 p.m. on the preceding Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the City Council if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting the criteria as an off agenda emergency).

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CLOSED SESSION ITEM(S)

There were no Closed Session items at the August 21, 2018 meeting.

CITIZEN COMMENT

This time is set-aside for citizens to address the City Council on any item of interest to the public that is within the subject matter jurisdiction of the City Council. For items that are on the agenda, public comment will be heard when the item is discussed.

If your comments concern an item that is noted as a public hearing, please address the City Council after the public hearing is opened for public testimony. The Mayor reserves the right to limit each speaker to three (3) minutes.

Please understand that by law, the City Council cannot make decisions on matters that are not on the agenda and matters of concern will be referred to the City Manager's Office.

PROCLAMATIONS

1. Proclaim September as Aviation Month(Requested by Robin Kampmann, Public Works)

Recommended Action:

No action is needed; proclamation reading.

CONSENT AGENDA

2. Approval of August 7, 2018 Minutes(Requested by Anita Rice, City Clerk)

Recommended Action:

Approve/Accept August 7, 2018 Minutes as written.

3. Open Market Purchases of \$1,000 or More & Contract Awards - August 2018(Requested by Sandy Ryan, Finance)

Recommended Action:

Acceptance of the open market purchases of \$1,000 or more & contract awards for August 2018.

4. Approval of Warrant List(Requested by Sandy Ryan, Finance)

Recommended Action:

Approve Check Warrant No. 90584 through 90864 dated August 1, 2018 thru August 31, 2018.

5. Treasurer Report First Month of Fiscal Year 2019 (July 2018)(Requested by Donna Gordy, Treasurer)

Recommended Action:

That the City Council accepts the Treasurer's report for the first month of FY 2018/2019.

ITEMS PULLED FROM CONSENT

REGULAR AGENDA

6. Bureau of Reclamation Fire-Fuel Reduction Project at Dog Island Park(Requested by Robin Kampmann, Public Works)

Recommended Action:

City Council receives the informational presentation on the Fire-fuel Reduction Activities at Dog Island Park presented by the U.S. Department of Interior Bureau of Reclamation.

7. Certificate of Achievement Award from the Government Finance Officers Association (GFOA)(Requested by Rick Crabtree, City Manager)

Recommended Action:

The City Council acknowledge the Certificate of Achievement for Excellence in Financial Reporting awarded to the City of Red Bluff by the Government Finance Officers Association (GFOA) for its June 30, 2017 Comprehensive Annual Financial Report (CAFR).

8. Release of Final Payment for the Construction Administration Services for the Airport Runway 15/33 R(Requested by Robin Kampmann, Public Works)

Recommended Action:

Authorize the release of the 5% retention and the payment of the retention invoice in the amount of \$3,660.63 to Mead & Hunt for Construction Administration Services.

9. Supplemental Appropriation for Emergency Tree Trimming and Removal(Requested by Robin Kampmann, Public Works)

Recommended Action:

That the City Council authorize a supplemental appropriation in the amount of \$12,600 into the Parks and Recreation Department account: Fund No. 60-45-330-100 Park Maintenance.

10. Supplemental Appropriation for Kiwanis Donation for Bicycle Helmets(Requested by Kyle Sanders, Police)

Recommended Action:

Approve a supplemental appropriation in the amount of \$2,500 to Police Miscellaneous Donation Revenue account number 11-33-080-766 and to expenditure account number 11-33-450-766 (Miscellaneous Donations Expenditures).

11. Acceptance of the Completed Police Department Evidence Building Project(Requested by Kyle Sanders, Police)

Recommended Action:

1. Authorize a Supplemental Funding Appropriation into account No. 11-33-520-100 in the amount of \$8,554.65.
2. Accept the completed Police Department Evidence Building Project, direct staff to file a notice of completion, begin the one-year warranty period for the project and release the 5% retention in the amount of \$16,669.03 to Rock Creek Construction.

12. 6 Sutter Street Supplemental Appropriation for Professional Services(Requested by Rick Crabtree, City Manager)

Recommended Action:

Approve a Supplemental Appropriation in the amount of \$25,000 to expenditure account number 10-19-340-100.

STAFF ITEMS

COMMITTEE REPORTS/COUNCIL COMMENTS

Reports by City Council Members on the activities of their assigned agencies/committees:

- Local Agency Formation Commission (LAFCO)
- Tehama County Transportation Commission
- Downtown Red Bluff Business Association
- Community Action Agency

- Executive Committee - Tehama County Solid Waste Management Agency
- Tehama County Solid Waste Management Agency (JPA II)
- Chamber of Commerce
- Ground Water Commission
- Tehama County Continuum of Care Executive Council

RECESS TO CLOSED SESSION

ADJOURNMENT

To be posted 24 hours of adjournment in the enclosed bulletin board at the entrance to Red Bluff City Hall and reportable actions recorded on the next agenda if applicable.

COMMUNICATIONS received by the City Council are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <http://www.redbluffca.iqm2.com>