



CITY OF RED BLUFF

555 Washington Street, Red Bluff, California 96080
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www.cityofredbluff.org

Date of Meeting: Tuesday, December 18, 2018

Time of Meeting: 6:00 p.m. Regular Meeting

Place of Meeting: Council Chambers, City Hall
555 Washington Street
Red Bluff, CA 96080

The City of Red Bluff welcomes you to their meetings, which are regularly scheduled for the first and third Tuesdays of each month. Your participation and interest are encouraged and appreciated. Meeting notices are available in appropriate alternative formats, upon request of a person with a disability. If accommodations are needed for individuals with disabilities, please contact the Deputy City Clerk's office at (530) 527-2605 72 hours prior to the day of the meeting.

The Agenda is divided into two sections:

CONSENT AGENDA: These items include routine financial and administrative actions and are usually approved by a single majority vote. Any City Councilmember, staff member or interested person may request that an item be removed from the Consent Agenda and those items are usually considered following approval of the remaining Consent Agenda.

REGULAR AGENDA: These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

The deadline for items to be placed on the City's agenda is 5:00 p.m. on the preceding Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the City Council if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting the criteria as an off-agenda emergency).

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CLOSED SESSION ITEM(S): None

CITIZEN COMMENT

This time is set-aside for citizens to address the City Council on any item of interest to the public that is within the subject matter jurisdiction of the City Council. For items that are on the agenda, public comment will be heard when the item is discussed.

If your comments concern an item that is noted as a public hearing, please address the City Council after the public hearing is opened for public testimony. The Mayor reserves the right to limit each speaker to three (3) minutes.

Please understand that by law, the City Council cannot make decisions on matters that are not on the agenda and matters of concern will be referred to the City Manager's Office.

Citizen Comment Notations

Recommended Action:

No Council Action needed.

PROCLAMATIONS/PRESENTATIONS: None

CONSENT AGENDA / APPROVAL OF MINUTES

1. Approval of Warrant List

Recommended Action:

Approve Check Warrant No. 91271 through 91506 dated November 1, 2018 thru November 30, 2018.

2. Open Market Purchases of \$1,000 or More & Contract Awards - November 2018

Recommended Action:

Acceptance of the open market purchases of \$1,000 or more & contract awards for November 2018.

3. Adoption of Fair Political Practices Commission; Form 806

Recommended Action:

Staff recommends that the City Council adopt FPPC Form 806 for posting on the City's website with the mandated information.

ITEMS PULLED FROM CONSENT

REGULAR AGENDA

4. Resolution Waiving Certain Building Permit Fees for Aircraft Display

Recommended Action:

Staff recommends that City Council:

1. Conduct a public hearing regarding the requested Building Permit Fee Waiver.
2. Adopt proposed Resolution No. 30-2018, waiving certain Building Permit fees for the Aircraft Display project to be located at Red Bluff Municipal Airport.

5. Award of Fire Department Construction Project Architect Services

Recommended Action:

If council approves a supplemental appropriation (operating transfer) from the general fund balance to the CDBG Grant Fund for expenditure from account #70-70-520-100, of \$14,200, staff recommends the award of the New Fire Station Architect Services to Semingson Architecture & Engineering, Inc.

6. Presentation and Acceptance of the Comprehensive Annual Financial Report for the Fiscal Year Ended 6-30-18

Recommended Action:

Accept the Comprehensive Annual Financial Report (CAFR) and the Transportation Development Act Fund Financial Statements for the Fiscal Year Ended June 30, 2018.

7. Mosquito and Vector Control District Trustee - Reappointment

Recommended Action:

That the City Council appoint Mr. Ronald Etzler to serve as the Tehama County Mosquito and Vector Control District Trustee representing the City of Red Bluff for the term of January 1, 2019 through December 31, 2020.

8. Supplemental Appropriation for Carr Fire Reimbursement

Recommended Action:

Approve a supplemental appropriation in the amount of \$30,329.13 to Police Miscellaneous Revenue account 11-33-080-110 for expenditure of \$1,887.88 from account 11-33-260-100 (Gasoline and Oils) and \$28,441.25 from account 11-33-120-100 (Overtime).

9. Award of Contract for Data Processing, Printing, and Mail Services

Recommended Action:

Council awards the contract for data processing, printing, and mailing services to Infosend.

10. Streets Department Staffing Update

Recommended Action:

The City Council direct the staff and the budget committee to explore the option of hiring an additional employee for the Streets Department during the budget committee meetings for the FY19/20 budget.

STAFF ITEMS

Staff Item Report Notations

Recommended Action:
No Council Action needed

COMMITTEE REPORTS/COUNCIL COMMENTS

Reports by City Council Members on the activities of their assigned agencies/committees:

- Local Agency Formation Commission (LAFCO)
- Tehama County Transportation Commission
- Downtown Red Bluff Business Association
- Community Action Agency
- Executive Committee - Tehama County Solid Waste Management Agency
- Tehama County Solid Waste Management Agency (JPA)
- Chamber of Commerce
- Ground Water Commission
- Tehama County Continuum of Care Executive Council

Committee Reports Staff Notations

Recommended Action:
No Council action is needed.

RECESS TO CLOSED SESSION: No items scheduled.

ADDITIONAL COUNCIL COMMENTS

Additional Council Notations

Recommended Action:
No Council Action needed.

ADJOURNMENT

To be posted 24 hours of adjournment in the enclosed bulletin board at the entrance to Red Bluff City Hall and reportable actions recorded on the next agenda if applicable.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <http://www.redbluffca.iqm2.com>

The City of Red Bluff is an Equal Opportunity Employer *Agenda Pg. 4*