

AGENDA REPORT



Meeting Date: December 18, 2018
Agenda Item # 4
City Manager Approval: *RLC*

TO: Honorable Mayor and Members of the City Council

FROM: Robin Kampmann, Public Works Director

SUBJECT: Resolution Waiving Certain Building Permit Fees for Aircraft Display

RECOMMENDED COUNCIL ACTION:

Staff recommends that City Council:

1. Conduct a public hearing regarding the requested Building Permit Fee Waiver.
2. Adopt proposed Resolution No. 30-2018, waiving certain Building Permit fees for the Aircraft Display project to be located at Red Bluff Municipal Airport.

SUMMARY:

Ken Johnson, as a representative of the Tehama County Aviation Association (TCAA) has submitted a written request for waiver of certain Building Department permit fees associated with the proposed installation of an elevated Static Aircraft Display to be located near the Red Bluff Airport picnic grounds (attached as Exhibit A). The permit fee waiver request, if granted, would waive approximately \$1,400 in permit fees (see Exhibit B).

PREVIOUS COUNCIL ACTION:

At the February 6, 2001 City Council meeting, Council voted to approve the project, designate the Airport Commission as the Responsible Agent, and authorize the Director of Public Works to act on behalf of the City in the coordination and completion of the work.

DISCUSSION:

The City Code provides that "A developer of any project . . . may apply to the City Council for a reduction, adjustment or waiver of any one or more of the fees . . ." (City Code § 17.9(A)) "The fee adjustment request shall state in detail the factual basis for the claim of waiver, reduction or adjustment. The City Council shall consider the fee adjustment request at the public hearing on the development project application or at a separate public hearing held within 60 days after the filing of the fee adjustment request, whichever is later." (City Code § 17.9(B))

The City Council has from time-to-time waived certain building permit fees and/or development impact fees, normally limited to community non-profit organizations. The

City Council has adopted a Fee Waiver Request Policy which sets forth certain factors to be considered to evaluate a fee waiver request:

The City Council has adopted a Fee Waiver Request Policy which sets forth certain factors to be considered to evaluate a fee waiver request:

1. Would the project in question be of general benefit to the residents of the City of Red Bluff?
2. Whether the project will be able to otherwise fund the cost of the permits.
3. Whether the project will be completed within 18 months without further City assistance.
4. Whether the organization has requested a previous fee waiver for that project.
5. Whether there is adequate funding to complete the project within 18 months.
6. Whether the organization will comply with all permit application processes.
7. Whether the organization requesting the fee waiver is a legal non-profit entity recognized under the Internal Revenue Code.
8. Other factors deemed relevant by the City Manager, the Finance Director or the City Council.

Staff will invite Mr. Johnson to attend the Council meeting and address these issues.

CITY FISCAL IMPACT:

None

ATTACHMENTS:

- A. TCAA Aircraft Display Letter to Council
- B. TCAA Permit Fee Estimate
- C. RBCC Minutes_02-06-01

RESOLUTION NO. 30-2018

RESOLUTION WAIVING CERTAIN BUILDING PERMIT FEES FOR AIRCRAFT DISPLAY

WHEREAS, the Red Bluff Municipal Airport (Bidwell Field), located at 1740 Airport Blvd, dates back to the 1930's ; and

WHEREAS, the Red Bluff Municipal Airport (Bidwell Field) is a valuable and significant historical landmark in the Red Bluff community; and

WHEREAS, the Red Bluff Municipal Airport (Bidwell Field) historically served to train air crews for our National Defense; and

WHEREAS, the Red Bluff Municipal Airport (Bidwell Field) provides a significant resource in commerce and public safety to the citizens of Red Bluff and beyond; and

WHEREAS, the Tehama County Aviation Association is a non-profit organization of pilots and aviation enthusiasts whose interest is to promote General Aviation at Red Bluff Airport (Bidwell Field); and

WHEREAS, the Tehama County Aviation Association has requested the City to waive building permit fees associated with certain Airport projects: and

WHEREAS, the City wishes to support the Tehama County Aviation Association and its efforts to maintain and enhance this important piece of local history and resource for its citizens;

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF RED BLUFF FINDS, DECLARES AND ACTS AS FOLLOWS:

1. The above recitals are true and correct and are incorporated herein by reference.
2. The City Council finds that the requested fee waiver will benefit the City's health, safety and welfare by preserving this important historical resource for future generations.
3. The City Council hereby grants the building permit fee waiver request submitted by the Tehama County Aviation Association, waiving the fees set forth in Exhibit A attached hereto and incorporated by reference.

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Red Bluff held on December 18, 2018, by the following vote:

Gary Jones, Mayor

ATTEST:

Anita Rice, Deputy City Clerk