

AGENDA REPORT



Meeting Date: January 15, 2019
Agenda Item # 9
City Manager Approval: *RLC*

TO: Honorable Mayor and Members of the City Council

FROM: Sandy Ryan, Finance Director

SUBJECT: Open Market Purchases of \$1,000 or More & Contract Awards - December 2018

RECOMMENDED COUNCIL ACTION:

Acceptance of the open market purchases of \$1,000 or more & contract awards for December 2018.

SUMMARY:

Listed is the open market purchases of \$1,000 or more and the contract awards for the month of December 2018, for council approval.

PREVIOUS COUNCIL ACTION:

City Council approves open market purchases of \$1,000 or more and contract awards on a monthly basis.

DISCUSSION:

Pursuant to the City of Red Bluff's Code, Section 2.67-2, the Purchasing Officer shall, at least monthly, prepare and submit a report to the City Council of all open market purchases & contract awards made for the preceding month. Attached is a list of purchases and awards for December of 2018 with the amount of the bid and the dates for the purchase of materials, supplies and services required by the City's departments and approval by the Purchasing Officer. Unless otherwise noted, the awards were to the lowest responsible bidders and bids were in compliance with City specifications/requirements. All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

CITY FISCAL IMPACT:

All bids awarded were within the appropriations approved for them by the City Council in the current Annual Budget.

ATTACHMENTS:

- A. December 2018 Contracts